

Research Day Submission Guidelines

October 1, 2021 caddra.societyconference.com • info@caddra.ca

CADDRA invites submissions in English for the 8th Annual CADDRA ADHD Research Day that will take place virtually on Friday, October 1, 2021.

The day will focus on current ADHD research in Canada. Opportunities for learning will include a keynote presentation, oral presentations by senior, junior and trainee researchers, and poster sessions.

The call for submissions opens on March 2, 2021 and closes on May 30, 2021 at 11.59pm (EDT) at caddra.societyconference.com

Submission Types for the 2021 ADHD Research Day

Senior oral presentation (30 minutes including Q&A): open to researchers based in Canada / Canadian researchers only. Data and results should be completed; expected data or results to be determined are not acceptable.

Junior oral presentation (15 minutes including Q&A): open to researchers based in Canada / Canadian researchers only. Data and results should be completed; expected data or results to be determined are not acceptable.

Poster presentations: Canadian or international presenters invited. High quality methodology and literature review abstracts may also be submitted. While it is encouraged that data and results should be completed, expected data or results to be determined will also be considered. All attendees will be able to view posters as part of a virtual poster hall.

Industry poster presentations: Industry posters are welcome. If accepted, they will be subject to a CAD\$500 administration fee. Presenting authors that are employed by a commercial entity are considered industry posters. In addition, presenting authors that are affiliated with a commercial entity and are submitting a poster about a brand specific drug on behalf of the entity should be submitted as an industry poster. Research sponsored by a commercial entity will also be considered an industry poster.

Important Dates

- Abstract submission deadline: May 30, 2021 at 11:59pm (EDT)
- Notice of Acceptance: by June 30, 2021
- Presenter Registration Deadline: July 31, 2021

Awards

Junior/trainee researchers can apply for awards. Details to come.

Submission Instructions

- 1. Visit <u>caddra.societyconference.com</u> to get started.
 - Existing user log in with your credentials (option to reset password if necessary)
 - New user create an account

2. Click on Submission box, select your submission type (oral or poster) and follow the online instructions.

Detailed Instructions: Abstract submission

Select from one of the following categories: Age, Gender and Sex Differences; Behavioral & Social Emotional Factors; Clinical Considerations & Symptoms; Cognitive/Neuropsychological Profiles; Community & School-Based Approaches; Neuroscience, Genetics & Epigenetics; Symptoms & Developmental Perspectives; Other.

Add the following information:

- Presenter type (independent researcher or trainee/student)
- Abstract description (250 words)
- Keywords
- Three learner-centered objectives
- Research funded by
- Brief bio (150 words)

Revisions may be made through the submission portal until April 30, 2021. Proofread carefully! Abstracts will be published as submitted.

Disclosure Policy

As a CME provider CADDRA requires that individuals (presenters/speakers, moderators, reviewers, authors, and planners) disclose to CADDRA and the audience any *relevant relationships* that have the potential to affect the content of CME. Accepted presenters will be required to complete disclosure forms.

Presentation Requirements

- Objective information based on scientific methods generally accepted in the medical community
- If therapeutic options are discussed, a balanced view of therapeutic options should be presented, including potential benefit and harm. Descriptions of therapeutic options should use generic names (or both generic and trade names).
- Data presented should be up-to-date and drawn from scientifically valid sources, references must be included. Lack of evidence for assertions or recommendations must be acknowledged.
- Recordings of the presentations will be available online to attendees for a period post conference.

Abstract Review & Notification

- After the submission deadline, completed abstracts will be peer reviewed by the Scientific Committee.
- Incomplete abstracts cannot be processed and will *not* be reviewed.
- The submitting presenter must incorporate any reviewer feedback before final approval is provided.
- The submitting author will receive notification of acceptance/rejection by June 30.
- Accepted presenters will be asked to submit a conflict-of-interest statement, a CV and a headshot.

Registration

Submission or acceptance of an abstract *does not register* you. All presenting authors are required to register by August 1.

Need Help?

If you are having trouble submitting an abstract, or do not receive a confirmation email within 24 hours, email info@caddra.ca for assistance.