Submission Guidelines

10th Annual ADHD Research Day
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CADDRA's 10th Annual ADHD Research Day is scheduled for Friday, 29 September, 2023 at Le Centre Sheraton Montreal Hotel, 1201 René-Lévesque Blvd W, Montreal, Quebec. It will be followed by the 19th Annual CADDRA ADHD Conference.

This meeting will be an in-person event and all oral and poster presenters must register for the meeting and attend on-site in Montreal.

The deadline for abstract submission is April 30, 2023. Submissions must be made through the online abstract submission portal at caddra.societyconference.com.

General instructions

- Abstract submission deadline: **April 30, 2023**
- Presentation types include senior oral presentations, junior oral presentations, panel presentation and posters
- Each **oral** submission must include a title, three learner-centered objectives, an abstract of 250 words maximum and indicate target audience and topic category. Submissions should indicate, where applicable, how the research undertaken can impact clinical and/or educational practice
- Results of analyses or preliminary analyses must be included in the abstract submitted. Posters should present the results of **original** research on epidemiology, assessment/diagnosis, pharmacological and non-pharmacological treatment, innovative clinical and/or educational practices, programs and services as it relates to ADHD. Systematic reviews of the literature are also welcome.
- Submissions should identify the most relevant topic category that applies from the following: Assessment & Management; Clinical Considerations & Symptoms; Cognitive/Neuropsychological Profiles; Community & School-Based Approaches; Contributing/Causal Factors; Comorbidities; Developmental Perspectives; Equity, Diversity & Inclusion; Gender and Sex Differences; Neuroscience, Genetics & Epigenetics; Pharmacological Treatment & Outcomes; Psychosocial Treatment & Outcomes; Research Developments/Future Directions; Other.
- All financial disclosures must be transparent. Poster presentations and handouts are to be non-promotional/non-commercial and should not contain brand/proprietary drug names or commercial logos/names. Industry-sponsored submissions will be subject to a $500 administrative fee if accepted.
- Only English-language oral presentations will be accepted. Poster presentations can be presented in either English or French.
- The presenting author must register and present in person at ADHD Research Day in Montreal.

Submission Types for 2023

- **Senior oral presentation** (30 minutes): This session includes a presentation of 20 minutes, followed by 10 minutes of questions and answers. Note, these sessions are restricted to researchers based in Canada only.
- **Junior oral presentation** (20 minutes): This session includes a presentation of 15 minutes, followed by 5 minutes of questions and answers. Note, these sessions are restricted to presenters based in Canada only. Accepted junior oral presenters will be eligible to apply for a KBHN/CADDRA Award (details to be announced).
- **Panel presentation** (75 minutes): A panel presentation provides a structured format for a group of experts wanting to present on a common topic relevant to ADHD research. Topics addressed will be theme and topic specific and presented comprehensively with three to four speakers (including the chair) providing their viewpoints and experiences. Panel topics should engage the audience in critical reflection and discussion on key issues and should be evidence-based. The

chair should submit an overall abstract outlining the content and format of the session and learning objectives along with a short bio and contact information for panel participants.

- **Poster presentation**: Posters must be presented in-person at ADHD Research Day in Montreal. Submissions are open to Canadian and international researchers in either English or French. Accepted junior poster presenters will be eligible to apply for a KBHN/CADDRA Award (details to be announced).

Important Dates

- Abstract submission deadline: April 30, 2023 at 11:59pm (EDT)
- Notice of acceptance: by June 30, 2023
- Presenter registration deadline: August 1, 2023
- Submission of oral presentation slides for committee review: September 15, 2023

Submission Instructions

1. Visit caddra.societyconference.com to get started.
   - Existing user – log in with your credentials (option to reset password if necessary)
   - New user – create an account
2. Click on Submission box, select your submission type (senior oral, junior oral, panel presentation or poster) and follow the online instructions.
   - The following will be required for oral presentations: abstract description (250 words), three learner-centered objectives, key words, information on how the research may impact clinical and/or educational practice, brief bios (150 word maximum) of participants
   - Poster authorship: To qualify for authorship, individuals must have made substantial contributions to study conception and design; and/or substantial contributions to acquisition of data; and/or substantial contributions to analysis and interpretation of data
   - Do not list authors or commercial relationships in the body of the abstract
   - Please consult with your co-authors on how their names should appear prior to submission. You will not be able to make changes after the submission deadline
   - All authors must disclose research funding at the time of submission. Revisions may be made through the submission portal until April 30, 2023. **Proofread carefully!** Abstracts will be published as submitted.

Disclosure Policy

As a CME provider CADDRA requires that individuals (presenters/speakers, moderators, reviewers, authors, and planners) disclose to CADDRA and the audience any *relevant relationships* that have the potential to affect the content of CME. Accepted presenters will be required to complete disclosure form.

Travel Awards

CADDRA cannot provide registration or travel support; however, a limited number of student/trainee grants will be available. Details to be confirmed at a later date.

Registration & Accommodation

- Submission or acceptance of an abstract does not register you or ensure hotel accommodations for the meeting. All presenting authors are required to register and pay by August 1 and arrange their own travel and hotel accommodations
- Early bird registration will open in July. Learn more about registration and accommodation at caddra.societyconference.com

Need help?

If you are having trouble submitting an abstract, or do not receive a confirmation email within 24 hours, please email info@caddra.ca for assistance.